



**Motor
Vehicle
Division**

46-0106 R06/12 www.azdot.gov

Mail Drop 552M
Dealer Licensing
Motor Vehicle Division
PO Box 2100
Phoenix AZ 85001-2100

ADD OR DELETE INDIVIDUAL ON A LICENSE

Arizona law requires a licensee to notify the Motor Vehicle Division when an officer, director, partner or agent is added or changed, within 30 days of the change.

Business Name		MVD License Number	
Doing Business As (DBA)			
Business Address		City	State Zip
Phone Number ()	Fax Number ()	County	

I request that the following individual be: ☐ Added ☐ Removed

Name (first, middle, last, suffix)		Title	
Residence Address		City	State Zip
Residence Phone Number ()	Stock Percentage (if applicable)		

The following must be completed by the individual to be added to the license, and submitted with this request (only applies if applicant owns 20% or more of the entity).

1. Statement of Personal History
2. One fingerprint card
3. Authorization to Release Information
4. Cashier's check or money order for \$22.00 made payable to the Arizona Department of Public Safety for a criminal records check

If a corporation is adding or deleting an individual, also submit a copy of the corporation minutes indicating the addition or deletion of the individual.

I certify that the information contained on this application is true and correct to the best of my knowledge.

Principal or Duly Authorized Officer Name		Title	
Principal or Duly Authorized Officer Signature	Date		

Acknowledged before me this date.		Notary or MVD Agent Signature	
Date	County	State	Commission Expires